



Management Team Committee Meeting Minutes.

Date: 1st June 2021

Attended: Gordon Hughes (GH) Dee Hughes (DH) Lesley Sutherland (LS) Jan Brooks (JB) Selwyn Carter (SC)

| Item | Discussion | Actions | By whom | When |
|------|---|--|---------------------------|----------------------------------|
| 1 | <p>Financial Status:</p> <p>We are currently awaiting the final version of the year end accounts from Foxwise</p> <p>April currently shows a loss of £2K, brought about by various startup costs</p> <p>Despite all the uncertainty of the coming year we need to put together a Budget</p> <p>Currently we have £24.8k in bank and £8k in the building society</p> | <p>Chase year end accounts</p> <p>Budget meeting arranged</p> | <p>LS</p> <p>LS/GH</p> | <p>Urgent</p> <p>2nd June</p> |
| 2 | <p>Tennis Matters:</p> <p>Coaching for juniors – we believe we can use a level 3 umbrella coach, who could manage a level 1 or 2 coach to start and run junior programme</p> <p>After school clubs to review options</p> <p>MC to ask member about coaching court fees at the AGM</p> <p>Tennis Teas will be reviewed before next summer tennis</p> | <p>Investigate</p> <p>AGM AOB</p> | <p>SC</p> | <p>ASAP</p> |
| 3 | <p>Facilities Update:</p> <p>New tennis nets been purchased and will be put up shortly</p> <p>The net posts are in need some attention, possible shot blasting and repainting</p> <p>Backboards need replacing</p> | <p>Investigate solution, but wait until the league matches are finished</p> <p>Find source for wood replacement</p> | <p>TBA</p> <p>BF</p> | <p>?</p> <p>ASAP</p> |

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| | Court lighting | Investigate the option and costs of "Tweeney" lighting for the bottom courts | DH | ASAP |
| 4 | Health and Safety: Consider grass slopes leading to the court fences Fire risk assessment completed | Investigate signage | DH | ASAP |
| 5 | HR Status: New contracts are still in progress | Meeting with staff this week on new contracts to discuss | GH | June |
| 6 | AGM documentation status: Proposed constitutional are due before the 3 rd June The committee nomination form will be in place on 3 rd June Once the reports and the accounts are received an AGM pack will be distributed via email to the members | | | |
| 7 | Club Vision: The chairman has created a club vision for the MC members to consider | | | |
| 8 | AOB: None discussed | | | |
| 9 | Next Meeting Dates 1st July 2021 before the AGM | | | |