



**Date: 6th October 2022**

**Attended:** Gordon Hughes (GH) Dee Hughes (DH) Edwin Shufflebotham (ES) Will Harrison (WH) Matt Frier (MF) Alison Westray (AW) Richard Evans (RE)

Apologies: Sarah Jones (SJ)

Item	Discussion	By whom	When
1	<p>Club Captain Welcome</p> <p>The Chairman welcomed Richard Evans to the Management Committee and reiterated that we should all act a team and support each other</p>		
2	<p>Safeguarding:</p> <p>Sarah has sent her apologies, but we did not think there was anything to discuss</p>		
3	<p>Financial Status:</p> <p>£21K in bank &amp; £11K in building society</p> <p>April to end of August, the P&amp;L shows a clubhouse loss of £1k and the tennis shows a profit of £1k</p> <p>Energy:</p> <p>Electricity contract ends Dec 22, Gas contract ends next year.</p> <p>AC units are to be reduce temperature</p> <p>Heater in smoking hut (hut should only be used to smoke and then back into the clubhouse</p> <p>Lighting sensors to be fitted in the toilets and hallways</p>	<p>Investigate Electricity contract</p> <p>Look at reducing temperature setting</p> <p>Disconnect</p> <p>Install sensors</p>	<p>L Sunderland ASAP</p> <p>H Skerritt</p> <p>M Frier ASAP</p> <p>M Frier ASAP</p>

<p>4</p>	<p>Tennis Topics:</p> <p>Coaching: Free session 24 was well attended, and ongoing R2R sessions have started on Mondays. HLTC requested that the sessions be increased to 90 minutes, which has been actioned. Richard has a meeting planned with Libby to review any issues/concerns</p> <p>The Singles ladders now set up and has started, communication to come out from RE with his newsletter</p> <p>Possible Open Day: It was agreed that we should wait for R2R to get more established before we launch a date for an open day</p> <p>Winter League: The Winter League teams are now in place 3 x Ladies &amp; 2 x Men's teams</p>	<p>Meeting with R2R</p> <p>Communication required to members</p>	<p>R E scheduled 7<sup>th</sup> October</p> <p>R E asap</p>
<p>5</p>	<p>The Social programme:</p> <p>Centenary year next year, it is intended to organize a social event each month through the year</p> <p>Nov - World Cup events will be shown Dec - New Year Party - DJ Karole</p> <p>We have purchased a Prime Membership to be able to show many more football/rugby games</p>	<p>Seek ideas from members</p>	<p>All ASAP</p>
<p>6</p>	<p>Maintenance Requirements:</p> <p>We have a report of jobs that are required to be completed, the intention is to seek volunteers from all the membership to fulfill these jobs and hopefully finish with a free BBQ</p> <p>Back boards</p>	<p>Date to be decided and seek volunteers</p> <p>Fit boards</p>	<p>GH ASAP</p> <p>WH and MF Scheduled 12<sup>th</sup> Oct</p>

7	<p>Business Planning:</p> <p>Identify the Top 5 priorities for the club to move forward with from the business Planning meeting, so that the sub-groups have some guidance.</p> <p>Clubhouse redecorating/Spruce up Will has done some costings for each room Re basic decoration, artwork options once themes are agreed, it was agreed to set a budget of £2k Rich agreed to co-ordinate the redecoration of the Games room It was suggested that the Games Room and the Bar are should probably be pastel colours and the Members bar be more subjective</p> <p>Baby changing facilities to be made available in the men's toilets</p>	<p>Send suggested to GH</p> <p>Seek anyone who has interior design experience and volunteers to help with the decoration</p> <p>Obtain unit</p>	<p>ALL Urgent</p> <p>All ASAP</p> <p>AW asap</p>
8	<p>Emails to deal with:</p> <p>MC discussed email received and response agreed</p>	<p>Respond to email</p>	<p>GH</p>
9	<p>AOB:</p> <p>Hedge trimming needs doing behind the courts</p> <p>Defib to be sent back to British Heart Foundation due to product re call on software problem, this is due to be picked up 25th Oct and will be returned within 48hrs</p>	<p>Obtain quote</p>	<p>GH/WH</p>
10	<p>Next Meeting Dates:</p> <p>Tues: 8th Nov @ 6.30pm</p>		