



## 2023 Annual General Meeting

Date of Meeting: 22<sup>nd</sup> May 2023

Please find attached the documentation for the meeting:

- The Meeting agenda
- Minutes from 2022 AGM
- Minutes from the 2022 EGM
- The Chairman's report.
- The Treasurer's report and associated finance reports
- The Club Captains report

If you have any questions about the above, could you please send these by email to [hamiltonlawntennisclub@btconnect.com](mailto:hamiltonlawntennisclub@btconnect.com) by the 18<sup>th</sup> of May 2023

Remembering any AOB topics should be submitted by the 15<sup>th</sup> May 2023

**Dee Hughes**

Club Secretary





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Date: 05/05/2023

Dear «Forename»

## 2023 AGM

Please see below the agenda for the AGM this year, we will issue the AGM pack prior to the meeting to promote a timely meeting.

As always it is important to have enough members attending with a balance of Tennis and Social members

As part of the AOB, I would ask members to put forward any subject for consideration by the 15<sup>th</sup> of May 2023 (please by email to [hamiltonlawntennisclub@btconnect.com](mailto:hamiltonlawntennisclub@btconnect.com))

**Date:** 22<sup>nd</sup> May 2023

**Time:** 19:00 to 21:00

**Venue:** Games Room

**Chair:** Gordon Hughes

**Note Taker:** Davina Hughes

### Management Members

G Hughes (GH) Chairman | B Farnsworth (BF) President | D Hughes (DH) Secretary | Matt Frier (MF) Social | Will Harrison (WH) Tennis Co-Ordinator | Gillian Bunting (GB) Club Captain | A Westray (AW) Treasurer.

Topic	Owner
Previous AGM Minutes (Approval)	All
Chairman's Report	GH
Financial Report	AW
Club Captains Report	GB
Management Committee Positions	GH
Constitution Proposals	GH/All
AOB	All

Note:

It is important to have a good attendance, but if you are unable to attend, please send your apologies to [hamiltonlawntennisclub@btconnect.com](mailto:hamiltonlawntennisclub@btconnect.com)

FYI, There are no proposed constitution changes presented, therefore no voting required.

**Dee Hughes**

HLTC Secretary



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Date: 05/06/2022

Dear «Forename»

## ***2022 Annual General Meeting Minutes – 26th May 2022 18:30***

Present: A Robinson, A Westray, B Boniewicz, B Douglas, B Farnsworth, C Boylan, C Coulter, C Crosby, C Keightley, C Steven, C Wright, D Graves, D Green, D Hacking, D Hughes, D Riddle, G Brandon, G Brown, G Haffenden, G Hughes, J Brookes, J Champkins, J Crosby, J Cunningham, J Drapper-Moore, J Lesiakowski, J Luke, J McGrady, Jan Jackson, Jess Jackson, L Greaves, M Farrow, M Frier, M Heggs, M Nash, M Picker, M Roskell, M Saunders, M Searle, N Ainge, N Herbert, N Morgan, P Ahir, P Barber, P Keightley, P Whenham-Bossy, R Evans, R Gent, R Jack, R Westray, S Bartram, S Harrison, S Onions, S Pasiak, S Plaistow, T Nash, T Sage, W Farnsworth, W Harrison and Y Jarvis.

Apologies: R Gildove, D Gildove, H Roper, L Sutherland, J Sutherland, P Hallam, M Corvin, E Merrison, E Shufflebotham, M Shufflebotham, B Randall, S Posnet, G Bunting, C Bown, J Vickers, S Jones, A Mace, E Harrison, P Francis, J Carruthers, M Carruthers, N Butler, C Hirst, C Moulds, S Clayton and L Duncan

### ***Welcome***

The Chairman opened the meeting with a standing tribute to Brenda Langridge, Margaret Goldbold, Dave Skerritt, Dr Thew, Chris Rainforth and a special mention for Bob Luke, husband to Jill who sadly recently passed away

### ***AGM Minutes for 2021***

The 2021 AGM minutes as issued were agreed by Darrell Graves & Seconded by Margaret Roskell.

### ***Chairman's Report - Gordon Hughes***

This had already been circulated to the members on 20th May 2022, questions had been invited but none were forthcoming.

## ***Finance Report – Alison Westray***

A copy of the audited accounts for year ending 31st March 2022 had already been circulated to members on 20th May 2022 along with the Treasures report

The following questions had been raised which were answered by Alison as follows

### **Finance Report Questions and Answers**

#### **Question**

Could the treasurer please explain the items marked:

Sales tennis

Sales other

Cost of sales tennis

Cost of sales other.

so that I may understand specifically what they refer to

#### **Answer**

The Sales Tennis is made up of subscriptions, junior tennis income, match fees, pay and play income, and tennis ball sales

The Sales other is made up of a council grant, furlough, and the club lottery

Cost of sales tennis, comprises of court maintenance, juniors' costs, LTA subscriptions, and tennis ball purchases

The cost of sales other was the pool table

## ***Club Captain Report – Graham Brown***

### **Captain's Report**

This had already been circulated to the members on 20th May 2022, The following questions had been received:.

### **Club Captains Report Questions and Answers**

#### **Question**

Junior Tennis

My grandson is a junior member of the Hamilton. I am rather upset that Libby Duncan has felt she has had to resign her position due to lack of support and belief in her presence in the club and made to feel the way she did.

My question is why did she not receive the support from our Tennis Committee? She was introduced to the club by an ex-member who was temporary captain at the time of the club. Yes, she did report to the Chairman but when speaking to Libby she said that this was the only way she would stay at the club because she was not made to feel welcome by certain tennis members.

My next question is where do our established junior members go?

You say in your report that this gives you the opportunity to review and consider an approach to be looked at but there does not seem to me anything concrete. Libby gave her

notice in a few weeks ago and I would like to think that you have started a programme for them. Why was there no handover with Libby to keep these up-and-coming members? Forgive me if I am wrong, I will watch with bated breath and hope that Junior tennis is given the priority it deserves.

Other than the email from the club sending out Libby's resignation we have heard nothing positive about trying to keep the junior members here and feel they have just been left high and dry. Why did the Tennis Committee not join in with the tennis sessions knowing Libby was leaving and give them a plan and encourage them to stay at the Hamilton. Plus they have paid a full year's membership; I know this is not expensive but surely they have a right to some sort of tennis activities. I feel they have been disregarded as members of this club.

### Answer

Graham responded by saying that the chairman had continually told the TC not to get involved with the Juniors.

The chairman responded that initially this was true, but the TC had shown no interest in the juniors. Comments were made from members that the TC should have shown interest.

### Question

Why hasn't the TC made sure there is integration between the head and junior coach?

### Answer

Graham answered this by first pointing out that we do not have a head coach, 1 to 1 and group team coaching is only provided by Richard Physick. Then reiterated that the chairman had continually told the TC not to get involved with the Juniors.

This response did not go down well with the AGM attendees.

### Question

Why didn't the TC respond and support the LTA "She rallies" initiative as opposed to leaving it all to Libby?

### Answer

There was no real answer, but the chairman pointed out when he received the information from the LTA it was sent to the TC with a copy to Libby and Libby was the only person that responded, with no help from the TC.

### The chair invited any other questions

A question was asked why the telephone and internet was so high, the answer was it included the BT Sports and the website costs (which is £50 per month)

## ***Constitution Proposed Amendments***

The chairman made the following comment:

"It is very interesting that the proposals have all come from members of the TC and they are clearly aimed at 3 people here today"

Then the following proposals were discussed:

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Proposed By: Margaret Roskell

### Section 2.1.2 Definitions

#### Current:

The president means the person who is elected or appointed by the members to be an ex officio member of the Management Committee entitled to attend all Management Committee meetings and vote on all committee proposals

#### Proposed:

The president means the person who is elected or appointed by the members to be an ex officio member of the Management Committee to attend all Management Committee meetings.

#### Reason

the position of president is not an elected position and the president should not have a vote at Management Committee meetings

This was rejected by the majority in attendance

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Proposed By: Graham Brown

### Section 2.1.5 Definitions

#### Current:

The Officers mean the Chairman, Secretary, and Treasurer, all of whom shall be full Members of the Club.

#### Proposed:

The Officers mean the Chairman, Vice Chairman, Secretary, and Treasurer, all of whom shall be full Members of the Club.

#### Reason

The club should have 4 officers. Two officers need to be present to have an official MC meeting. If two officers are away for an extended period for example and an important issue arises, then the club is paralysed until at least one returns

This was agreed

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Proposed By: Margaret Shufflebotham

## Section 10.1 Management Committee

### Current:

The Club shall be managed by a Management Committee consisting of -

The Chair

The Vice-Chair

The Secretary

The Treasurer

The Club Captain

The Tennis Sub Committee Chair

The Social Sub Committee Chair

The Management Committee reserves the right to increase or decrease at any time, the number of its Management Committee and to designate a title or role to a member of the Management Committee performing a specific duty.

Any Full Member (5.4.2) is entitled to attend any Management or Sub Committee Meeting as Observers. They cannot contribute to the proceedings and they have no vote.

Members with unspent criminal convictions or cautions are not permitted to be a member of the Management Committee. All applicants will be required to declare any unspent convictions or cautions.

### Proposed

Add the following "Composition of the management committee, should not include married or cohabiting couples"

### Reason

It is not in the best interest of the clubs impartiality

It was established that this would conflict with the law regarding discrimination and therefore there was no vote on these grounds

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Proposed By: Margaret Shufflebotham

## Section 10.3 Tennis Committee

### Current

The Tennis Sub Committee be replaced by the Tennis Committee. The Tennis Committee is responsible for all matters pertaining to tennis. All financial issues concerning tennis will be decided by the Management Committee in conjunction with the Tennis Committee. The Tennis Committee will consist of: The Chair, Secretary, Club Captain, Match Secretary, Social Tennis co-ordinator, Media co-ordinator. All members of the Tennis Committee shall be elected by the tennis members.

## Proposed

Add "Composition of the Tennis Committee should not include married or cohabiting couples"

### Reason:

It is not in the best interest of the clubs impartiality.

It was established that this would conflict with the law regarding discrimination and therefore there was no vote on these grounds

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Proposed By: Graham Brown

## Section 13.2 Emergency Meetings

### Current:

The Chairman and the Secretary shall have discretion to call emergency meetings of the Management Committee if they consider it to be in the best interests of the Club to do so.

### Proposed:

The Chairman, Vice Chairman and the Secretary shall have discretion to call emergency meetings of the Management Committee if they consider it to be in the best interests of the Club to do so.

### Reason

If an urgent meeting needs to be called and the Chairman & Secretary are away for an extended period, then the club needs the Vice Chairman to act in their place to avoid the club being paralysed..

This was agreed

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## ***Management Committee – Gordon Hughes***

The chair started this by making the following statement:

"We have seen the split in our club has festered over the last few years which has been aggravated by the TC in the last year

It is beginning to destroy this club

It is my opinion the only way forward is to deal with this situation once and for all and make sure the club, both tennis and social members are all pulling together for the good of our club.

To sort this, it could be painful as I believe we need to ask certain members to either change their ways or consider their future with our club.

I now invite members to make their views known today as it may determine how we as a club move forward"



There then followed a discussion about having two committees and how certain members clearly did not support a “one club! Ethos” and that the disrupted factions had always been within the club.

It was pointed out by previous chairpersons that it always used to be one committee which removes communications issues between two committees

It was overwhelmingly agreed that we should act and move forward as a “one club” and that we should only have one committee, to action this a proposal would need to be put together and an EGM called for any agreement as this is a change to the constitution.

B Farnsworth made a statement about how the existing Chairman had navigated the club successfully through a difficult time keeping the club financially secure and safe, he then proposed that Gordon Hughes should remain as the chairman, which was agreed by a majority show of hands.

So Gordon remains as the chairman and Dee will remain as the secretary,

## **AOB**

The following questions had been submitted:

### **Topic 1**

Please can you explain why the TC has gone back to using its unofficial email rather than the official Hamilton email address for tennis queries.

“I understand the ‘tennismatters’ email should not be used as it is against HLTC GDPR policy. I have been a tennis player here for many years and would like my emails to come through the official route. I have been sent their email but I did not give my permission for them to use it. It says on it that I can opt out but if I do then I won’t be able to receive tennis information. Also, with them using this email it does not automatically go to everyone so it is therefore not inclusive to all.

Why do the TC need to do this? It is causing a lot of contention”

Graham Brown answered that by saying that the TC had decided that they wanted to provide information regarding tennis activities to the tennis member without any changes or propaganda.

This was rejected as an answer and it was pointed out that in the last year only two suggested communication were not followed through, of which the MC members knew about, one referring to the lottery which attempted to turn members away from participating and the other was a email from the club captain about team training, which referred to the tennismatter banned email, which he was asked to change, but never did.

It was pointed out that this question had come from a tennis member, so clearly the correct process should be used.

The chair reminded the members that the group emails are generated from the membership database which hold all the members details and access to this is strictly controlled as it is key to the club’s GDPR policy.

## Topic 2

“Where are the email addresses stored?”

Will Harrison answered this by stating they are stored in the “cloud” like the club ones are, the chairman responded that the member’s emails are stored on the club’s computer, not the “cloud”

One tennis member then stated that they were only interested in receiving tennis emails and that the Hamilton official email were put into their junk, the response was swift stating that this clearly did not align to a one club attitude.

There then followed a general discussion about the volume of emails, with suggestion about a possible newsletter or increased usage of the website, it was pointed out the newsletter would still need to be distributed via email and that not all members refer to the website.

The meeting ended at 20:06

**Dee Hughes**

HLTC Secretary





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Date: 02/07/2022

Dear «Forename»

## 2022 EGM Minutes – 29<sup>th</sup> June 2022 18:30

Present: A Westray, B Douglas, B Farnsworth, B Langsworth, C Boylan, C Bown, C Cook, C Coulter, C Crosby, C Grindey, D Green, D Hughes, E Shufflebotham, G Brandon, G Brown, G Bunting, G Haffenden, G Hughes, J Brookes, J Carruthers, J Champkins, J Coleman, J Crosby, J Cunningham, J Lesiakowski, J Sutherland, L Sutherland, J Luke, J McGrady, J Stares, L Greaves, M Frier, M Nash, M Picker, M Roskell, M Shufflebotham, N Ainge, N Butler, N Herbert, P Stares, P Whenham-Bossy, R Evans, R Gent, R Heggs, R Westray, S Bartram, S Jones, S Onions, T Nash, T Wright, T Sage, and Y Jarvis

Apologies: R Gildove, D Gildove, P and C Keightley, D Graves, Jan Jackson M Saunders, E Merrison

### Welcome

The Chairman thanked members for attending and pointed out that the only topic was as detailed on the agenda, namely, the management committee re-structure and the change to the tennis committee statement as issued in the proposal to the members

### The debates

The chairman invited those present to make any comments, but firstly read out the following statement:

“I remind all members of the various discussions at the AGM where most of the attendees agreed that there should only be one committee to ensure the club moves forward as “one club”

Yes, the concept is that the MC would manage all parts of the club and I can assure tennis members that the tennis element is key on the MC agenda

As I have already stated we have to move forward with a one club ethos and having the one committee is fundamental in achieving this.

I am a strong believer that members would stand up to help the club in any way they can without being confined to a committee.

The main advantages of the one committee

- Removes conflict between 2 committees

- Clarifies the communication processes
- Ensures compliance to club policies and procedures
- Supports the one club ethos
- Clearly puts the onus on the MC and the members are clear about their involvement
- Can only blame the MC for any failures

Possible main disadvantage is that there would be additional work and responsibility placed on the MC members

Based on this I would urge members to vote in favour of the proposal submitted”

There then followed various point for and against the proposals

### The Voting

The proposals were clarified as to what was being voted on, the restructure of the management committee and effectively the dissolving of the Tennis Committee, so there would only be the Management committee.

The result of the vote was:

- Attended 52 members
- 35 were in favour of the proposals (this represents 67% of those attended)
- 11 rejected the proposal and
- The balance abstained

Therefore, the proposals were accepted

The meeting ended at 20:06

### Dee Hughes

HLTC Secretary



..... for people who love tennis or who love to socialise

# HAMILTON



Established 1923

## 2023 AGM Chairman's Report. 2022-2023

The year saw a revision to the Management Committee, resulting from the Tennis Committee being disbanded. The revised Management Committee was modified to incorporate a Tennis Co-Ordinator, (Will Harrison took this role). This change has provided a total focus on all the club's activities by the Management Committee. The Committee comprised of myself as the Chairman, Edwin as the Vice Chair, Alison as the Treasurer, Dee as the Secretary, Initially Richard as the Club Captain, which was taken on by Gillian following the sad death of Richard, Matt as the Social Representative and of course Will as stated above.

And we appreciate Lesley has continued to manage our financial books. Sarah Jones our Welfare Office continues to attend the Management meeting to keep the focus on safeguarding.

With regards to tennis coaching, there was various movement within the year.

We saw our junior members decline when Libby decided to leave our club and join the R2R organisation.

Richard Physick, the main coach, departed, at our request, and we set up a tennis coaching contract with R2R who supports various clubs. The initial R2R coaching got off to a challenging start but now is getting on track.

The "Pay and Play" continues, and to date we have taken over £3k since it started. It is great to see some of the social members are taking advantage of this.

It is good to see that we are still a preferred venue for various functions, which is the key to our survival. Some success includes, quiz nights, pie night which was in aid of LOROS (our designated Club Charity for 2023 and 2024). The club social programme has now kicked in, with a focus on our centenary year, which again provides additional revenue for us.

During the year it was good to see some members come forth for the creation of the Funding and Marketing teams, who are working hard and beginning to make a difference.

We continue to manage our website, trying to keep astride of the changing requirements; if anyone has forgotten their password to access the members area, please ask.

The club lottery continues to be successful, with 110 tickets sold. The lottery team worked hard to sell these tickets.

In summary over the past year, we have:

- Consolidated the club management into one committee, the Management Committee
- Created the Funding and Marketing teams.
- Replace the top court backboard.
- Professionally cleaned the bottom courts.
- Restarted the social programme, to celebrate our 100<sup>th</sup> year.
- Updated/refreshed our website.
- Reviewed and increased the venue hire prices.
- Updated the venue hire conditions.
- Can create and manage our own posters etc, to maximise our marketing options.

The audited net financial result for the year end (end of March 2023) is that we are showing a loss of £137, which is an improvement on the previous year. A positive, is that we remained in a positive cash flow situation, which, at our year end was, £17.1k in the bank and £18k in the building society. The financial details are shown in the Treasurers report.

As at the financial year ends the membership stood at:

Membership Type	End March 2023	End March 2022
Tennis Members	91	125
Social Member	115	121
Coaches	1	2
Staff	6	6
Membership Grand totals	213	254

The biggest decline is in the Tennis membership, generally related to injuries, house moves, members moving to other tennis clubs and the change to the tennis coaching. The R2R focus is to help increasing our membership and are now includes a level 4 coach in addition to Libby Duncan who is now a level 3 should help.

As our members are aware the recent Open Day resulted in 11 new members at a “one day only special price” which is a good start.

The main objective for the coming year is to maximise our revenue through our membership, revenue from social events and venue bookings. Having a good revenue and controlling costs would give us a continuous opportunity to address some of the facilities improvements. To aid this the non-membership room hire have been significantly increased, and we are looking at food options and prices.

Over the coming year, subject to funds, we plan to undertake the following:

- Re-paint the bottom courts (now done)
- Focus on increasing all types of the memberships.
- Focus on ways that would increase the financial income.
- Create access to the bottom courts via Hartland Road, for maintenance purposes.
- Continue to establish a way that disability tennis could be adopted on the bottom courts.
- Investigate potential ways to improve the appearance and functionality of the club house, with the initial focus of improving the front view of the building.

I would like to personally thank some people for their help in the last year: -

- Barrie Farnsworth, Doug Hacking, Matt Frier, Steve Onions, Derek Mitchell, for their help with maintenance activities.
- Eileen Merrison for her help as Tennis Match Secretary and with the tennis part of our website.
- Lesley Sutherland for her excellent work keeping track of the finances.
- John Carruthers for his help with the finances
- Jan Brookes, Polly Ahir and Margaret Heggs for the club lottery.
- The Funding Team, Celia Bown, Karen Walker, and Lesley Sutherland
- The Marketing Team, Jonny McGrady, Yvonne Jarvis, and Lesley Sutherland
- Sarah Jones and Bridget for their Welfare contribution
- Claire Cook for helping Gillian (the Club Captain)
- And not forgetting Helen and her staff for their efforts.
- I apologise if I have missed anyone.

Gordon Hughes

HLTC Chairman

**HAMILTON**  
Established 1923

# HAMILTON

Established 1923

audited

## 2023 AGM Treasurer's Report. 2022-2023

As the Chairman's report states the audited figure shows a nett loss for the year of £137

The attached accounts represent the official audited status for the year ending 31<sup>st</sup> March 2023.

In terms of the turnover figure, we achieved an improved over the previous year, although it is not back to the figures prior to the pandemic.

As already stated, the cash flow has been challenging but we have remained in the black throughout the year, without transferring any funds from the building society account to support the bank transactions.

Generally, the costs shown the normal trend that we would expect, the good news is that despite the sales being greater than the previous year, the costs are lower as shown in the details.

We continue to monitor the Profit/Loss using the 3 cost centres, being: Clubhouse, Tennis, and General Overheads. As agreed by the Management Committee, the general overheads are split 70%/30% Clubhouse/Tennis. The result of this is that the Clubhouse shows a profit of £1180, and the Tennis shows a loss of £1317. A copy of this is attached, for the members information, bearing in mind this report is not part of the audited accounts and shows a slight difference in the total loss (-£139 as opposed to -£137 on the audited accounts)

As you can see from the accounts the book value (Fixed assets) of the club as at 31<sup>st</sup> March 2023 is at £245,959

Alison Westray

HLTC Treasurer

**HAMILTON**  
\*\*\*\*\* For people who love tennis or who love to socialise



Hamilton Lawn Tennis Club

Report and Accounts

31 March 2023

## **Hamilton Lawn Tennis Club Accountants' Report**

### **Accountants' report to the members of Hamilton Lawn Tennis Club**

As described on page 4, you have approved the accounts for the year ended 31 March 2023, set out on the following pages. In accordance with your instructions, we have compiled these unaudited accounts from the records, and from other information and explanations supplied to us.

Foxwise Accountancy Ltd  
Accountants

22a Burton Street  
Melton Mowbray  
Leics  
LE13 1AF

7 May 2023

**Hamilton Lawn Tennis Club  
Profit and Loss Account  
for the year ended 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	215,137	188,307
Cost of sales	(99,531)	(92,556)
<b>Gross profit</b>	<u>115,606</u>	<u>95,751</u>
Administrative expenses	(114,937)	(123,103)
Other operating income	22	23,028
<b>Operating profit/(loss)</b>	<u>691</u>	<u>(4,324)</u>
Interest payable	(828)	(1,692)
<b>Loss before taxation</b>	<u>(137)</u>	<u>(6,016)</u>
Tax on loss	-	-
<b>Loss for the financial year</b>	<u>(137)</u>	<u>(6,016)</u>

**Hamilton Lawn Tennis Club**  
**Registered number:**  
**Balance Sheet**  
**as at 31 March 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	1	245,959	252,738
<b>Current assets</b>			
Stocks		1,000	1,000
Debtors	2	2,593	883
Cash at bank and in hand		39,590	30,144
		<u>43,183</u>	<u>32,027</u>
<b>Creditors: amounts falling due within one year</b>			
	3	(19,897)	(12,542)
<b>Net current assets</b>		<u>23,286</u>	<u>19,485</u>
<b>Net assets</b>		<u>269,245</u>	<u>272,223</u>
<b>Capital and reserves</b>			
Profit and loss account		258,167	258,302
<b>Shareholders' funds</b>		<u>258,167</u>	<u>258,302</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

A Westray  
07-May-23

**Hamilton Lawn Tennis Club**  
**Notes to the Accounts**  
**for the year ended 31 March 2023**

**1 Tangible fixed assets**

	<b>Land and buildings £</b>	<b>Tennis Courts £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2022	226,117	123,437	349,554
Additions	-	158	158
At 31 March 2023	<u>226,117</u>	<u>123,595</u>	<u>349,712</u>
<b>Depreciation</b>			
At 1 April 2022	-	96,975	96,975
Charge for the year	-	6,778	6,778
At 31 March 2023	<u>-</u>	<u>103,753</u>	<u>103,753</u>
<b>Net book value</b>			
At 31 March 2023	<u>226,117</u>	<u>19,842</u>	<u>245,959</u>
At 31 March 2022	<u>226,117</u>	<u>26,462</u>	<u>252,579</u>

**2 Debtors**

	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	(107)	-
Other debtors	2,700	883
	<u>2,593</u>	<u>883</u>

**3 Creditors: amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Bank loans and overdrafts	-	20
Trade creditors	10,430	6,028
Taxation and social security costs	3,799	1,256
Other creditors	5,668	5,238
	<u>19,897</u>	<u>12,542</u>

**Hamilton Lawn Tennis Club**  
**Detailed profit and loss account**  
**for the year ended 31 March 2023**

*This schedule does not form part of the statutory accounts*

	<b>2023</b>	<b>2022</b>
	£	£
<b>Sales</b>		
Sales Bar and Food	191,192	158,714
Sales Tennis	19,074	25,998
Sales Other	4,871	3,595
	<u>215,137</u>	<u>188,307</u>
 <b>Cost of sales</b>		
Cost of Sales Bar and Food	90,068	71,863
Cost of sales Tennis	6,578	18,544
Cost of Sales Other	2,885	2,149
	<u>99,531</u>	<u>92,556</u>
 <b>Administrative expenses</b>		
Employee costs:		
Wages and salaries	58,177	67,231
Pensions	1,913	2,093
	<u>60,090</u>	<u>69,324</u>
Premises costs:		
Rates	7,533	7,400
Light and heat	8,783	4,858
Cleaning	4,267	9,069
	<u>20,583</u>	<u>21,327</u>
 General administrative expenses:		
Telephone and internet	3,157	2,875
Stationery and printing	110	212
Subscriptions	75	135
Bank charges	3,484	2,541
Insurance	1,861	1,658
Equipment expensed	2,159	1,243
Repairs and maintenance	7,755	6,137
Depreciation	6,778	8,587
Sundry expenses	2,624	3,049
	<u>28,003</u>	<u>26,437</u>
Legal and professional costs:		
Accountancy fees	631	701
Advertising and PR	954	874
Other legal and professional	4,676	4,440
	<u>6,261</u>	<u>6,015</u>
	<u>114,937</u>	<u>123,103</u>
 <b>Other operating income</b>		
Other operating income	<u>22</u>	<u>23,028</u>

Hamilton Lawn Tennis Club

Cost Centres

From 1 Apr 2022 to 31 Mar 2023

	Club House	General	Tennis No cost centre		Total
	£	£	£	£	£
<b>INCOME BAR</b>					
Bar	180,674	0	0	0	180,674
Bar cost of card redem	-7,916	0	0	0	-7,916
Lottery machine	672	0	0	0	672
Pool table	1,111	0	0	0	1,111
Room hire	975	0	0	0	975
Subscriptions Social	1,890	0	0	0	1,890
	177,407	0	0	0	177,407
<b>INCOME FOOD</b>					
Bar Menu	2,646	0	0	0	2,646
Court Hire	0	0	50	0	50
Food	3,475	0	0	0	3,475
Functions	12,313	0	0	0	12,313
tickets	50	0	0	0	50
	18,484	0	50	0	18,534
<b>INCOME TENNIS</b>					
Club fund	0	233	0	0	233
Club Lottery	0	1,037	0	0	1,037
Easy Funding	0	29	0	0	29
Junior tennis	0	0	419	0	419
Match Fees	0	0	773	0	773
non member fees	0	0	37	0	37
Pay & Play	0	0	179	0	179
Stripe PAYP	0	0	900	0	900
Tennis ball sales New	0	0	213	0	213
Tennis monthly subscri	0	0	3,465	0	3,465
Tennis Yearly Subscript	0	0	11,736	0	11,736
	0	1,300	17,724	0	19,024
<b>INCOME OTHER</b>					
Interest	0	22	0	0	22
Quiz night	0	170	0	0	170
	0	192	0	0	192
<b>DIRECT COSTS BAR</b>					
Bar	-78,396	-14	0	0	-78,409
Decoration etc	-28	-13	0	0	-42
entertainment	-979	0	0	0	-979
staff food	-45	0	0	0	-45
sundries tea coffee etc	-19	0	0	0	-19
Vending Machine	0	541	0	-1	540
	-79,467	514	0	-1	-78,954

Hamilton Lawn Tennis Club

Cost Centres

From 1 Apr 2022 to 31 Mar 2023

	Club House	General	Tennis	No cost centre	Total
	£	£	£	£	£
<b>DIRECT COSTS TENNIS</b>					
Court Maintenance	0	0	-2,835	0	-2,835
Juniors	0	0	-468	0	-468
League fees	0	0	-575	0	-575
LTA subs	0	0	-720	0	-720
subs refund	0	0	-279	0	-279
Tennis balls	0	0	-1,691	0	-1,691
Tennis expenditure	0	0	-10	0	-10
	0	0	-6,578	0	-6,578
<b>DIRECT COSTS FOOD</b>					
Equipment	0	-8	0	0	-8
Food	-9,793	-40	0	0	-9,833
Functions	-1,774	-43	0	0	-1,817
	-11,567	-91	0	0	-11,658
<b>DIRECT COSTS OTHER</b>					
Entertainment	0	-200	0	0	-200
hamper	0	-156	0	0	-156
Lottery Machine	-298	0	0	0	-298
Pool Table	-1,686	0	0	0	-1,686
Subscriptions	-75	0	0	0	-75
	-2,059	-356	0	0	-2,415
<b>EMPLOYEE COSTS</b>					
Pension contributions	-1,703	-210	0	0	-1,913
Wages Bar	-58,177	0	0	0	-58,177
	-59,880	-210	0	0	-60,090
<b>EXPENSES WASTE AND CLEANING</b>					
Cleaning	0	-388	0	0	-388
cleaning supplies	-22	-1,055	0	0	-1,077
Contract hygiene	0	-567	0	0	-567
gardener	0	-155	0	0	-155
Pest control	0	-200	0	0	-200
skip	0	-610	0	0	-610
Waste disposal	0	-1,270	0	0	-1,270
	-22	-4,246	0	0	-4,267
<b>EXPENSES TELEPHONE</b>					
BT Sport	-2,046	0	0	0	-2,046
Phone & Internet	0	-1,088	0	0	-1,088
	-2,046	-1,088	0	0	-3,134
<b>EXPENSES ADVERTISING</b>					



Hamilton Lawn Tennis Club

Cost Centres

From 1 Apr 2022 to 31 Mar 2023

	Club House	General	Tennis	No cost centre	Total
	£	£	£	£	£
Advertising	0	-324	0	0	-324
Facebook	0	-23	0	0	-23
Tennis advertising	0	0	-29	0	-29
Website	0	-600	0	0	-600
	0	-947	-29	0	-976
<b>EXPENSES REPAIRS</b>					
Bar Requisites	-713	0	0	0	-713
Cleaning	0	-4,081	0	0	-4,081
Club Improvements	0	-280	-650	0	-930
Equipment Expensed B	-2,159	0	0	0	-2,159
equipment rental	0	-259	0	0	-259
General repairs	0	-1,074	0	0	-1,074
H and S	0	-49	0	0	-49
Re-opening	0	-45	0	0	-45
Repairs	0	-63	-541	0	-604
	-2,872	-5,851	-1,191	0	-9,914
<b>EXPENSES BANK CHARGES</b>					
Amex	-16	-5	0	0	-21
Bank Charges	-54	-1,598	0	0	-1,652
Barclaycard	0	-1,811	0	0	-1,811
	-70	-3,414	0	0	-3,484
<b>EXPENSES BANK INTEREST</b>					
Bank Interest	0	-828	0	0	-828
	0	-828	0	0	-828
<b>EXPENSES INSURANCE</b>					
Insurance	0	-1,861	0	0	-1,861
	0	-1,861	0	0	-1,861
<b>EXPENSES L &amp; P</b>					
Accountancy	-329	-302	0	0	-631
Data Protection	0	-35	0	0	-35
Health and Safety	-131	-1,350	0	0	-1,481
HR	-1,711	-98	0	0	-1,809
Legal	-250	0	0	0	-250
Licences	-469	-40	0	0	-509
PRS	-591	0	0	0	-591
	-3,483	-1,825	0	0	-5,307
<b>EXPENSES DEPRECIATION</b>					
Depreciation	-5,430	0	-1,348	0	-6,778
	-5,430	0	-1,348	0	-6,778

Hamilton Lawn Tennis Club

Cost Centres

From 1 Apr 2022 to 31 Mar 2023

	Club House	General	Tennis	No cost centre	Total
	£	£	£	£	£
<b>EXPENSES SUNDRY</b>					
Bbq	-52	-335	0	0	-387
Fuel	0	-25	0	0	-25
Postage and Advertising	0	-110	0	0	-110
Software	0	-339	0	0	-339
Stationery	-23	-39	0	0	-62
Stationery & Printing	0	-132	0	0	-132
Sundry	-69	-311	0	0	-380
Training	-24	0	0	0	-24
	-168	-1,291	0	0	-1,459
<b>EXPENSES LIGHT AND HEAT</b>					
Electricity	-467	-8,316	0	0	-8,783
Gas	-3,660	0	0	0	-3,660
	-4,127	-8,316	0	0	-12,443
<b>EXPENSES RATES</b>					
Council Tax	0	-2,435	0	0	-2,435
Water	0	-1,439	0	0	-1,439
	0	-3,873	0	0	-3,873
<b>EXPENSES STATIONERY AND PRINTING</b>					
stationery	0	-110	0	0	-110
	0	-110	0	0	-110
<b>EXPENSES OTHER</b>					
Courts Costs	0	0	-167	0	-167
misc purchases	0	-113	0	0	-113
Petrol	0	-177	0	0	-177
Taxis	-548	0	0	0	-548
TV Licence	-159	0	0	0	-159
	-707	-290	-167	0	-1,165
Total	23,992	-32,589	8,460	-1	-139
Overhead Split	-22812.3		-9776.7		
<b>Nett P&amp;L</b>	<b>£1,180</b>		<b>£1,317</b>		<b>£139</b>



## 2023 AGM Club Captain's Report. 2022-2023

I would first like to thank everyone who has helped me to fulfil the role of Club Captain since taking over in January this year after the sad death of Richard Evans, it really has been a team effort.

Membership at Hamilton is on the rise after the fall in recent times and social tennis is thriving. 4 daytime drop - in sessions and 3 evening sessions are well supported, with men's and ladies pre - season match sessions also popular. Thank to those who organise and co - ordinate these.

We entered a good number of teams in both the Leicestershire Summer and Winter leagues meeting with some successes. The ladies first team deserve a special mention, finishing second in their group in the Summer League.

We have entered 13 teams in this year's Summer League and have already had some success. However, numbers of players able to commit fully to team playing is diminishing for various reasons. Hopefully the recruitment drive which started well on our Open Day will continue to enrol new members and our new coaching sessions should build enthusiasm and confidence in our existing members.

The Club Championships took place in the Autumn culminating in the annual presentation evening on 20th. November with winners as follows:

Men's Singles - Ciaran Boylan

Ladies Singles - Penny Hallam

Ladies Doubles - Penny Hallam

and Emily Harrison Men's Doubles - Will Harrison

and Graham Brown

Mixed Doubles - Emily Harrison

and Will Harrison Well done to them, some great matches played in great weather.

Looking forward to another year of tennis and social events in our 100<sup>th</sup>. Anniversary year with special emphasis on the Fun Run in August which will hopefully be as successful and profitable for our club and our chosen charity LOROS as it was last year.

Check our much-improved website for details of all that is happening at Hamilton this year.

Gillian Bunting

HLTC Club Captain

 HAMILTON  
Established 1923