



Management Team Committee Meeting Minutes.

Date: 26th January 2023

Attended: Gordon Hughes (GH) Dee Hughes (DH) Alison Westray (AW) Edwin Shufflebotham (ES) Matt Fyrer (MF) Gillian Bunting (GB) Barrie Farnsworth (BF) SarahJones (SJ)

Apologies: Will Harrison (WH)

| Item | Discussion | Actions | By whom | When |
|------|--|---------|---------|------|
| 1 | The chairman made the statement it was ver sad about Richard and welcolmed Gillian to the MC | | | |
| 2 | Safeguarding: All good no issues | | | |

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| <p>3</p> | <p>Finances:</p> <p>Club house stands at:</p> <p>£24K in bank (noting we have a £6k VAT bill to pay in March) and 17K in building society.</p> <p>Price increases come in from brewery for 2023, effect immediately.</p> <p>Staff costs versa total income percentage needs looking at</p> | <p>Update prices in the system</p> <p>Review</p> | <p>GH</p> <p>GH</p> | <p>ASAP</p> <p>ASAP</p> |
| <p>4</p> | <p>Energy:</p> <p>The new electricity prices have increased from Jan 2023</p> <p>The energy audit has been completed and the usage figures sent to the agent.</p> <p>DH presented an overview of Electricity & Gas usages and prices for 2021-2022 to support management decisions on energy usage.</p> <p>Investigation of Solar Panels is ongoing, Edwin is the project lead. Currently awaiting costs The project should be view in possible two stages, Panels on the cottage roof and possible panels on the flat roof.</p> | <p>Awaiting feedback</p> <p>Send a copy to all the MC members</p> <p>Issue information to all MC members</p> | <p>DH</p> <p>ES</p> | <p>ASAP</p> <p>When available</p> |

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| | <p>It is important that both staff and members continue to be vigilant on using court lighting when playing and not to have more than 1 set per court used, and to switch them off when finished.</p> | | | |
| 5 | <p>Tennis:</p> <p>Court Lighting</p> <p>It was agreed that Court 4,5 & 6 lighting must be sorted, which involves replacing faulty ones with the old courts (1-3) good lights. Scaffold required to complete the job.</p> <p>Court Refurbishment</p> <p>It was agreed that we will source a contractor to clean and repaints the bottom courts, with a view this would be done early March after the lights have been sorted.</p> <p>Tennis balls for matches.</p> <p>The balled are to be ordered and how they get distributed is to be reviewed.</p> <p>Matches will be planned from mid Feb onwards, and will require support from the men's team captains to support Gillian.</p> | <p>Organise scaffolding and replace the faulty lights.</p> <p>Obtain up-to-date quotes for MC approval</p> <p>Order balls Determine methos of distribution.</p> <p>Invite members to take on team captain roles</p> | <p>MF</p> <p>GH/GB</p> <p>GB GB/BF</p> <p>GB</p> | <p>During February</p> <p>ASAP</p> <p>ASAP During February</p> <p>By mid February</p> |

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| 6 | <p>Social Events:</p> <p>Centenary programme being put together, and further work needs to be completed in early Jan, so that the full year's programme can be communicated out to Members.</p> <p>Starting Point is Centenary Quiz Night 10th Feb with Fish & Chip Supper, posters/signing up form to be put on the Social boards in the club house.</p> | <p>Programme needed urgently</p> <p>Action</p> | <p>MF</p> <p>MF</p> | <p>By next MC meeting</p> <p>Urgent</p> |
| 7 | <p>Business Planning</p> <p>No further update since last meeting</p> | <p>Another meeting to be arranged</p> | <p>GH</p> | <p>ASAP</p> |
| 8 | <p>AOB:</p> <p>Baby Changing Unit has not yet been fitted.</p> | <p>Review reason for delay</p> | <p>BF</p> | <p>ASAP</p> |
| 9 | <p>Next Meeting date:</p> <p>27 Feb 2023</p> | | | |