



Management Team Committee Meeting Minutes.

Date: 27th February 2023

Attended: Gordon Hughes (GH) Edwin Shufflebotham (ES) Matt Frier (MF) Gillian Bunting (GB) Barrie Farnsworth (BF)

Apologies: Dee Hughes (DH) Alison Westray (AW) Will Harrison (WH) Sarah Jones (SJ)

Item	Discussion	Actions	By whom	When
1	Safeguarding: Nothing to report			

<p>2</p>	<p>Finances:</p> <p>Accounts - To end Jan 2023 the clubhouse shows a net profit of £4.8k and the tennis shows £635 profit.</p> <p>We have £16k in bank and £18.3k in Building Society</p> <p>Various aspects were discussed:</p> <p>Pool Table - it was agreed to increase charges for the Pool table use from 50p to £1 - in line with other clubs around the town. Investigation to be made to potentially purchase 2 further pool tables (cost £1-1.5k)</p> <p>Funding Team - reporting back that they are working as hard as possible to generate funding for further investment.</p> <p>Subscriptions - it was agreed by MC that subscription levels from April 2023 would remain at same level and not be increased.</p>	<p>Update the pool table charge.</p> <p>Investigate if it is viable to buy the table.</p> <p>No Actions</p>	<p>GH</p> <p>GH</p>	<p>ASAP</p> <p>ASAP</p>
<p>3</p>	<p>Energy:</p> <p>We have received an electricity bill for £3,558 (7 weeks) is overstated by approx. £800. The bills</p>			

	<p>should be rebated as it did not include Government energy bill relief.</p> <p>Electricity costs have risen fast (approx. 250% in last year). Our Gas contract remains same until end of 2023.</p> <p>Energy Audit - recent audit report by Utility Aid being studied for possible energy savings and improvements.</p> <p>Solar Energy - quote has been given for solar panels, inverter and battery for bungalow area of club. This is £15k from Project Heating Solutions.</p>	<p>Review Audit in preparation for discussion at the next MC meeting Review possible use of the Hive system for heating control.</p> <p>Obtain additional quotes for comparison</p>	<p>MF/GH MF</p> <p>ES</p>	<p>ASAP ASAP</p> <p>Urgent</p>
4	<p>Tennis Topics:</p> <p>Team status - Ladies team practice from 5th March. Mens practice to run from 12th March. HLTC have submitted 3 ladies' teams to Leicestershire Summer League. Two Mens teams have been submitted as well as O60's. Veterans teams are also being submitted.</p> <p>Court Maintenance - Lighting for courts 4-6 being improved - spare sodium bulbs being used to give full lighting (not LED).</p>			

	<p>Hard Courts (4-6) cleaning & painting program. HC Courts (Braunstone) will commence March 6th to clean and treat courts 4-6 to remove moss/algae and then a further 2 days (subject to satisfactory dry weather conditions) for painting courts. It was agreed by MC that the courts be painted blue with a green outer surround. This would make the Hamilton hard courts like a few other clubs and give a newer, smarter appearance.</p> <p>The Tennis Open day will be Sunday April 2nd. This will be promoted by the Marketing& Media group. Suggested special offer to new members is £75 for those agreeing to join for 1 year only on this day (and pay on this day). There will be free tea/coffee on the day. An email will be go out for volunteers to help with adult and children's help/coaching on the day.</p> <p>Senior Coaching - GH/GB have met with R2R Coaching and have asked for an improved senior coaching program from a level 4 coach.</p> <p>Access to hard court area will be investigated from Hartland Drive to improve access (by Cherry Picker) to bottom courts. Cost to include - removal of</p>	<p>Manage and progress!</p> <p>Plan the days in conjunction with R2R and the marketing team.</p> <p>Awaiting R2R response</p> <p>Investigate</p>	<p>GB</p> <p>GB</p> <p>MF</p>	<p>March 2023</p> <p>March</p> <p>ASAP</p>
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	brambles; fence panels (and gate); hard core/mill waste. Access to be 10-15 yards length.			
5	<p>Social Events:</p> <p>MF is working on a social events calendar and this program will be announced shortly. On 23rd March there will be a social evening with a Ukelele band.</p>	Programme in process	MF	By next MC meeting
6	<p>Marketing and Media Management:</p> <p>Increasing Hamilton LTC exposure on Facebook and Instagram. R2R Coaching will not be managing Hamilton media</p>	A meeting in early March will plan further details on this	GH/MF and the marketing team	March
7	<p>AGM</p> <p>Most likely will be Thursday 25th May (18th May also possible) and will be confirmed soon.</p>	Set date	GH	ASAP
8	<p>AOB:</p> <p>Gillian Bunting - mentioned need for improved/additional cleaning of club house - particularly foyer area before open day. MC will review cleaning situation (club used to have 3 cleaners)..</p>	Review with Helen	GH	Urgent

9	Next Meeting date: 3 rd April 2023			
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