

# HAMILTON



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Date: 17/07/2023

Dear «Forename»

## Management Committee Meeting Minutes.

Date: 11th July 2023

**Attended:** Gordon Hughes (GH) Dee Hughes (DH) Colin Stott (CS) Alison Westray (AW) Matt Frier (MF) Gillian Bunting (GB) Sarah Jones (SJ)

Apologies: Will Harrison (WH)

Item	Discussion	Actions	By whom	When
1	Safeguarding:  LTA safeguarding meeting held with Sarah, with some follow up work to do to meet LTA safeguarding policy.	Progress	SJ	ASAP
2	Finances:  May 2023 YTD shows a £700 loss, for the club house, which was due to the timing of a drinks invoice and £4.7k loss for tennis again due to the repainting of the bottom courts  As at today we have £18k in building society & £8.7k in bank  We may have to use some of the club funds to repair the leaking roof.  Funding team are still progressing options with the local council WIP.			
3	Energy:  Energy costs have tripled versa 2022,  Solar panels is work in progress  Heating requires a thermostat to isolate the hot water and the heating.	Investigate if viable.  Repair as required	DH  MF	ASAP  ASAP
4	Tennis Topics			

	<p>Team consideration for winter leagues 2 x men's &amp; 3 ladies' teams.</p> <p>Coaching Issues: Sessions now ended, nothing now until sept, L4 coach is leaving, have asked for coach for individual members during this time.</p> <p>Leicestershire Junior Competition due to start 17th July at the Hamilton</p> <p>It appears used tennis balls are being removed from front porch.....also needs further signage and also can buy balls</p>	<p>Seek team members.</p> <p>Take up with R2R.</p> <p>Clarify what is happening</p> <p>Create some signage.</p>	<p>GB</p> <p>GB</p> <p>GB</p> <p>CS</p>	<p>ASAP</p> <p>ASAP</p> <p>Before it starts</p> <p>ASAP</p>
5	<p>Social Events:</p> <p>15th July: Hamilton Royal Race Night has been postponed until later in the year.</p> <p>28th July: Drag Bingo Night</p> <p>11<sup>th</sup> August A quiz night</p> <p>18th Aug: Polish Pop Up</p> <p>20th Aug: Hamilton Centenary Year Fun Run</p>	<p>All needs to be advertised</p>	<p>MF</p>	<p>Urgent</p>
6	<p>Facilities update:</p> <p>1<sup>st</sup> priority the club house Roof: Several leaks in the roof, £3.5k cost to complete our roof leaks.</p> <p>2<sup>nd</sup> priority is the Club house internal: to paint the club house in a grey scheme, the doors will need to be done professionally using slate grey and the wall using emulsion in a lighter grey colour. We have some quotes for the doors which could be spread over a period which helps our cash flow.</p> <p>3<sup>rd</sup> priority is the club house Frontage: 3 quotes received for the monocouche render or maybe option is to paint the front and do the same signage and up-lights.</p> <p>Net posts: to do these properly they would require shot blasting and powder coating.</p> <p>Court gates: Review at a later stage</p> <p>Clubhouse Cleaning: Deep clean organised for 31st Jul. Daily cleaning will be shared between the staff.</p> <p>The Patio area has had a fabulous make over by our club volunteers: Tim and Greg, we thank our members for all their hard work.</p> <p>The fence at the rear of the waste bins has now been replaced</p>	<p>Starting in 2 weeks</p> <p>Seek volunteers to help with the emulsion.</p> <p>Review the quotes for the doors.</p> <p>Review and establish costs for either option.</p> <p>Obtain quotes</p>	<p>GH</p> <p>MC members</p> <p>GH</p> <p>GB</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p>

7	<p>AOB:</p> <p>A discussion took place regarding a proposal present by the chairman, which involved making a drastic change to the adult membership subscriptions.</p> <p>The outcome was it was agreed (by voting) that the adult membership should be combined into one membership category and that the yearly payment would be £120 if paid in full which would include £20 added to the advantage card and if paid monthly it would be £10 but no monies added the the advantage card</p>	<p>Compile communication to be sent to all the members.</p>	<p>GH</p>	<p>ASAP</p>
9	<p>Next Meeting date:</p> <p>8th Aug @ 6.30pm</p>			

**Dee Hughes**  
**HLTC Secretary**