

Management Team Committee Meeting Minutes.

Date: 12th September 2023

Attended: Gordon Hughes (GH) Dee Hughes (DH) Gillian Bunting (GB) Sarah Jones (SJ) Will Harrison (WH)

Apologies: Alison Westray (AW) Colin Stott (CS) and Matt Frier (MF)

Item	Discussion	Actions	By whom	When
1	Safeguarding: Liaison with the LTA is in its final stage	Update safeguarding policy	SJ	ASAP
2	Finances: As at end of July the P&L YTD shows Club house £3.9k and the Tennis at -£4.5k £18k in building society and £11.8k in the bank Funding team continue to work on progressing options - WIP. Sponsorship, Colin has produced an outline for the MC approval prior to talking to potential sponsors.	Investigate interest rate on building society value. MC members to give feedback	GH	Asap

3	<p>Energy:</p> <p>Dee gave us a review of the usage comparisons from 2022, it indicates we are using around 16% less electricity, but due to the unit costs we are paying 3 times the amount which could mean we will be paying more than £9k than 2022.</p> <p>The biggest usage is the cellar (which now has a timer) and the air con, the instruction to the staff is that the normal should be the air con is switched off and only used if necessary.</p> <p>To keep the facility cooler, it was suggested that the curtains should be drawn during the day and consider opening the windows in the evening.</p> <p>The Solar panels option is still being investigated.</p>	<p>Update end of staff shift routine.</p> <p>WIP</p>	<p>GH</p> <p>DH</p>	<p>ASAP</p> <p>ASAP</p>
4	<p>Tennis:</p> <p>The winter League: The teams are now sorted.</p> <p>Coaching: R2R are putting forward a new coach who has a professional Russian qualification, but has to obtain the LTA qualification, the intention is to select 6 members (combination of men and ladies) to have a free coaching session.</p> <p>It is planned to have an open tennis day on 15th October, subject to fixture confirmation.</p> <p>It was agreed that clarification on the court's usage should be sent to all the members</p>	<p>Organise session with Libby.</p> <p>Organise day and marketing.</p> <p>Compile communication</p>	<p>GB/WH</p> <p>GB/WH</p> <p>GH</p>	<p>ASAP</p> <p>Soon</p> <p>ASAP</p>

5	<p>Social Events:</p> <p>There are several things planned:</p> <ul style="list-style-type: none"> Thai food pop up A quiz night Abba tribute band Drag Bingo Comedy evening New Year's eve party 	All need to be consolidated and passed to the marketing team.	MF/HS	Urgent
6	<p>Club House Improvements:</p> <p>The roof repair is partially done with an expectation to complete in the next 2 week.</p> <p>The patio area is now complete.</p> <p>The club house painting is expected to be completed in the next few days, then new front signage and lighting will be sorted</p>	Progress	GH	ASAP
7	<p>AOB:</p> <p>The possibility of having san Miguel 00 on tap is being investigated along with the possibility of screening Sky sports, but initial investigation looks too costly</p>	Review	GH	ASAP
8	<p>Next Meeting date:</p> <p>October 10th at 18:30</p>			