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Date: 17/10/2023

Dear «Forename»

Management Committee Meeting Minutes 2023-10

Date: 10th October 2023

Attended: Gordon Hughes (GH) Dee Hughes (DH) Alison Westray (AW) Gillian Bunting (GB) Matt Frier (MF) Will Harrison (WH)

Apologies: Colin Stott (CS) and Sarah Jones (SJ)

Item	Discussion	Actions	By whom	When
1	Safeguarding: Awaiting an update to the safeguarding policy	Progress	SJ	
2	Finances: As at end of August the P&L YTD shows Club house -£0.9k and the tennis at -£7.1k (mainly due to energy costs) £18k in building society and £8.4k in the bank We must pay for the clubhouse painting and the roof repairs, so will move some monies from the building society. Funding team continue to work on progressing options - Sponsorship, the proposal is with some potential sponsors to get their views	Organise transfer. WIP Progress	GH/AW CS	ASAP ASAP

3	<p>Energy:</p> <p>Electricity is an issue, we are certain the biggest usage is, the cellar, which we now have a timer on and the air conditioner, which the staff have been instructed too only have it on when absolutely necessary. The rates are slightly reduced from January 2024, but we all still must be vigilant.</p> <p>The Solar panels option is still being investigated.</p>	WIP	DH	ASAP
4	<p>Tennis:</p> <p>The winter teams are now sorted, no further action required.</p> <p>Coaching, we wait for the Russian coach to obtain official LTA recognition. We hope we can still obtain Richard Cragg some time next spring.</p> <p>The club Championships have been delayed due to the weather and the presentation evening has still to be decided.</p> <p>We discussed how we could diversify and make more use of the bottom courts, Pickle Ball and Short Tennis was considered, but we need someone to champion these approaches</p>	<p>Liaise with R2R</p> <p>Set presentation date.</p> <p>Ask members for some volunteers.</p>	<p>GB</p> <p>GB/WH</p> <p>GH</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p>
5	<p>Social Events:</p> <p>There are several things planned:</p> <ul style="list-style-type: none"> Thai food pop up Pie night Abba tribute band Drag Bingo Comedy evening New Year's Eve party <p>Now need to concentrate on the early part of 2024</p>	Suggest ideas for 2024	MF	ASAP

6	<p>Marketing:</p> <p>We now have videos for</p> <ul style="list-style-type: none"> The Tennis membership deal in October Social Membership Venus Hire Along with all the posters for the events for the balance of this year <p>All of these are now on the media platforms and the TVs in the club house</p>			
7	<p>Club House Improvements:</p> <p>The roof repair still has some minor work to be done.</p> <p>The club house painting is now complete a now we will concentrate on the new front signage and lighting, which we agreed will be pointing down, rather than upwards.</p>	Progress	GH/MF	ASAP
8	<p>AOB:</p> <p>None discussed</p>			
9	<p>Next Meeting date:</p> <p>November 28th at 18:30</p>			

Dee Hughes

HLTC Secretary