

HAMILTON



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Date: 30/11/2023

Dear «Forename»

Management Committee Meeting Minutes.

Date: 28th November 2023

Attended: Gordon Hughes (GH) Dee Hughes (DH) Alison Westray (AW) Colin Stott (CS) Gillian Bunting (GB) Matt Frier (MF) Will Harrison (WH)

Apologies: Sarah Jones (SJ)

Item	Discussion	Actions	By whom	When
1	Safeguarding: Nothing to report			
2	Finances: As at end of September the P&L YTD shows Club house -£1.4k and the tennis at -£7.4k (due to the refurbishment work and energy costs) £13k in building society and £13kk in the bank, we now have the invoice for the roof repairs at £3.5k Funding team continue to work on progressing options, being the council for any grant towards solar panels, which we are not likely to hear from until March, a request has been sent to Samworth Brothers to see if we can get any funding towards a	WIP		

	<p>padel court and we are investigating and possible funding from the Melton Building Society-</p> <p>Sponsorship, the proposal is in the final stages</p>	<p>Circulate to MC members and investigate if any members can help</p>	<p>CS/GH</p>	<p>ASAP</p>
3	<p>Energy:</p> <p>WE have done as much as we can to reduce our electricity usage at this point, the contracted rate does reduce slightly from January and we have now signed the gas contract for next year, which has increased the costs.</p> <p>The Solar panels option is still being investigated, but would be dependant upon obtaining some funding</p>	<p>WIP,</p>	<p>DH</p>	<p>ASAP</p>
4	<p>Tennis:</p> <p>Coaching: R2R have given us notice of the contract termination, which is 6 months.</p> <p>The club championship presentation is now planned for 5th January.</p> <p>We now have a volunteer to progress the pickle ball potential.</p> <p>A plan for 2024 is required for 2024</p>	<p>Determine coaching needs for existing adults, juniors, and possible new members.</p> <p>Investigate possibility for obtaining a new coach.</p> <p>Further information will be issued at some point.</p> <p>Compile</p>	<p>GB/WH</p> <p>GB/WH</p> <p>GH</p> <p>GB/WH</p>	<p>By year end</p> <p>Target January</p> <p>TBA</p> <p>By 18th January</p>
5	<p>Social Events:</p> <p>The plan for events to the end of this year are all in place being advertised by email, Facebook, our website and on the clubhouse TVs. The Drag Bing0 and the New years eve events are now sold out.</p> <p>A plan for 2024 is now required</p>	<p>Compile plan</p>	<p>MF/Social Team</p>	<p>By 18th January</p>

6	<p>Facilities:</p> <p>Clubhouse frontage: An agreed graphics is being installed early December and Matt will install the agreed new lighting.</p> <p>It was agreed that a Christmas tree would be a nice touch.</p> <p>Court 4 Lighting: Currently the lighting is switched off and members have been advised.</p> <p>Court 1 surface: The back of the court needs some work, it is anticipated that we will obtain new brushes for the court brush machine and use this to remove and moss and then treat the area, in the meantime we would advise player to take care in this area.</p> <p>A discussion took place regarding the potholes and the car park conditions. We did get a quote to repair the potholes in Tennis Avenue (£1800), but it was thought that our members could repair these</p>	<p>Complete.in hand</p> <p>Obtain tree and decorate.</p> <p>Determine where to fault is.</p> <p>Update machine and apply to area.</p> <p>Determine the legality of us repairing the potholes. The condition of the car park would need to be part of a maintenance plan to be developed</p>	<p>MF/GB</p> <p>MF</p> <p>WH</p> <p>CS</p>	<p>ASAP</p> <p>ASAP</p> <p>Urgent</p> <p>ASAP</p>
7	<p>AOB:</p> <p>A discussion took place regarding neighbours' access to our facilities. It was acknowledged that there are currently three neighbours who have access and that these neighbours are members of our club and are the first people to help when needed. It was agreed that further access would be unlikely and only if there was agreement by the Management Committee</p>	<p>No further actions</p>		
8	<p>Next Meeting date:</p> <p>November 22nd January at 18:30</p>			

Dee Hughes
HLTC Secretary