

HAMILTON



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Date: 25/06/2024

Dear «Forename»

Management Committee Meeting Minutes.

Date: 17th June 2024

Attendees: Gordon Hughes (GH) Alison Westray (AW) Gillian Bunting (GB) Colin Stott (CS)

Apologies: Dee Hughes (DH) and Matt Frier (MF)

Absent: Sarah Jones (SJ) Will Harrison (WH)

Item	Discussion	Actions	By whom	When
1	Safeguarding:	Nothing to report		
2	<p>Finances:</p> <p>This year as at end of May 2024 the clubhouse shows a profit of £2444, and the Tennis shows a profit of £307.</p> <p>As at today we have £9.3k in building society & £13k in bank.</p> <p>Sponsorship is progressing with cold calls and letters to approach local businesses, but still with little response. A suggestion was put forward to contact people hiring our facility</p>	Continue to progress	CS	Ongoing

	<p>The following was discussed.</p> <p>Painting of the court benches.</p> <p>Remove the damaged bench in the court viewing area. Invite any member if they wish to donate a replacement bent with a plaque of their own design.</p> <p>Court brushing machine.</p> <p>Install court usage signs on the court gates.</p> <p>The cutting of the trees behind courts 1-3.</p> <p>There is concern about speeding down Tennis Avenue, it was agreed to remind members about speeding and ask neighbours to report any seen occurrence.</p>	<p>Obtain paint etc.</p> <p>Remove and invite member to donate a new bench.</p> <p>Repair with new brushes.</p> <p>Obtain and install.</p> <p>Obtain quotes.</p> <p>Email members.</p> <p>Talk to the neighbours</p>	<p>CS</p> <p>CS</p> <p>WH</p> <p>CS</p> <p>GH/CS</p> <p>GH</p> <p>CS</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASP</p> <p>ASAP</p>
<p>7</p>	<p>AGM Minutes Action:</p> <p>The committee reviewed the comment from the minutes:</p> <p>Room Hire Costs, we still need some comparisons, but compared to the rugby club we are more expensive.</p> <p>Membership and free room hire, it was agreed that any new member would only get free hire after a period of 6 months being a member. But to encourage social membership we will offer any new hirer the option of a free first year social membership, to take effect from 1 day after their room hire.</p> <p>The question about a cover charge for those using their own catering was rejected by the MC as this would detract from possible room hires.</p> <p>In terms of a damage deposit, again this was rejected by the MC for the same reason above.</p> <p>The members bar, consideration about moving the pool table to the games room was discussed and it was</p>	<p>Check further.</p> <p>Communicate the new requirements.</p> <p>No further action.</p> <p>No further action</p>	<p>Any member</p> <p>GH</p>	<p>ASAP</p>

	<p>thought it is not practicable due to the room available in the games room. However, we do need to not use it as a storage area, to be investigated. A sign will be created to be used when the other two room are being hired to state Members only.</p> <p>The balance of the questions has already been answered</p>	<p>Investigate other storage option.</p> <p>Create signage</p>	<p>GH/Helen</p> <p>CS</p>	<p>ASAP</p> <p>ASAP</p>
8	<p>AOB:</p> <p>The Welcome Pack for new members is in its final stage and the intention is that it will be emailed to new members, and it will also be added to our website.</p> <p>Whats Apps, it was stated that only paid-up members should be on any Club used What Apps groups</p>	<p>In progress.</p>	<p>CS</p>	<p>ASAP</p>
9	<p>Next Meeting date:</p> <p>15th July @ 6.30pm</p>			

Dee Hughes
HLTC Secretary