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Date: 10/11/2025

Dear «Forename»

Management Committee Meeting Minutes. 2025-10

Date: 9th October 2025

Attended: Gordon Hughes (GH) Karen Walker (KW) Matt Frier(MF) Gillian Bunting (GB)

Apologies: Bridget Longworth, Jono Wills, Sarah Jones

Item	Discussion	Actions	By whom	When
1	Management Committee: Positions of Vice Chair and Treasurer still need filling. Jono Wills was unable to attend the meeting today. He has not confirmed if taking the role.	GH to follow up with him to confirm if taking role.	GH	By next meeting.
2	Safeguarding: Nothing to report.	GH to check with Sarah Jones if anything needs to be updated.	GH	By next meeting
5	Finances: The P&L for the period April to end of August 2025 show the clubhouse with a loss of £289 and the Courts at a profit of £1.6k. It is unusual for the clubhouse to be in deficit, albeit a relatively small amount.	None		

	<p>The amounts in the bank and building society are similar to last time: there is £3.2k in the building society and £6.2k in the bank</p> <p>We discussed the importanace of the club lottery and the fact that the current team were standing down, we were pleased when Gillian said she would take on the role for next year</p>	Lisise with Jan	GB	ASAP
4	<p>Tennis and Pickleball:</p> <p>Tennis:</p> <p>The men’s doubles for the Club Championships took place last night (9th Oct). The Ladies singles is still to be played. GB will make sure that it is played soon.</p> <p>Dan Potter is to provide a coach for the children and communicatae with the parents. It was George’s last night coaching tonight. The committee thanked George for his excellent coaching. Dan has found another coach called George to assist adults on a request basis, who will begin after 1st November.</p> <p>The tennis and pickleball ‘Mix N’ Match’ social day was postponed due to weather forecasts. It will now be planned for a date in the Spring when the weather improves.</p> <p>Pickleball:</p> <p>A new coach for pickleball is still to be decided, it is more difficult to find someone. Dan is searching and Penny has some contacts if Dan’s searches prove unsuccessful.</p> <p>Penny reported (via KW) that the Monday club night and Saturday sessions are being very well attended and are often full. The Monday 5.30 pm slot is being used to bring on new players and as overspill if the 6.30pm session is full. Several of the new players are now coming regularly and c12 have expressed interest in membership.</p> <p>Numbers of players currently:</p> <p>7 existing members (play tennis also)</p>	<p>GB to chase players in ladies singles final to be played in timely fashion this year.</p> <p>GH to liaise with Dan Potter re coaching asap.</p> <p>GB & BL</p> <p>GH to liaise with Penny.</p>	<p>GB</p> <p>GB</p> <p>GH</p> <p>GB & BL</p> <p>GH (and PB)</p> <p>KW</p> <p>GB/BL</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p>

	<p>24 regular PB members</p> <p>10 new players in last few weeks now coming regularly</p> <p>Total of 41 regular players.</p> <p>Penny, as PB captain is talking to other clubs (particularly Hinckley) about friendly competitions to improve match play.</p> <p>8 players took part in the inaugural Leicestershire Teams Event last Sunday (5 Oct) for experience.</p>			
4	<p>Social Programme: The new computer diary system in the bar is working well. David put the diaries on the phones of the committee.</p> <p>MF reported that there is a lot booked between now and New Year!</p> <ul style="list-style-type: none"> • 2 burger nights on 24th Oct and 21st Nov • Darts also on the 24th this month • Pool event – was not successful • Govannen, the Irish band will return to play on 12 December for £7.50 per ticket. Advertising going out • New Year's Eve – a band has been booked to play 60's Motown/northern soul type music. No food to be provided. £6.00 per ticket. Usually popular so also book soon. 	GH to email out to members about this event.	GH	ASAP
5	<p>Facilities update</p> <p>There is an issue with Court 4 lighting. Installers have changed the wiring, ut it will be sorted ASAP.</p> <p>Court security: MF to buy 3 padlocks and chains for each entry point. GH to decide on code for the lock. MF suggested putting a spring on gates to ensure they close after opening.</p> <p>Court maintenance: next refurb on top courts due on 17 Nov.</p> <p>One neighbour became irate at the cutting back but GH took advice from the council planning dept on the cutting back of</p>	<p>MF to investigate the new wiring system.</p> <p>MF to buy padlocks, chain, springs etc GH to decide on security code.</p> <p>MF to organise work on lights.</p>	<p>MF</p> <p>MF</p> <p>MF</p>	<p>ASAP</p> <p>ASAP</p>

	<p>trees around the courts. The Planning permission just insists that we put the lights out at 9.30pm.</p> <p>Clubhouse:</p> <p>MF reported that the boiler keeps leaking water, hopefully just a small valve needs to be replaced. He has not been able to access it yet in the bungalow to take a look.</p> <p>The concrete in the Members' bar has not yet been repaired.</p> <p>There is no lock on the mens' toilet door.</p> <p>Diary system now in place so it is more accurate.MC members now have access to the diary.</p> <p>Outside bins are not regularly emptied and often are full. GH thought that the bar manager should organise someone to take responsibility.</p> <p>MF suggested a sign for the 'Members Bar' needs to be put on the door to stop other unauthorised people from entering. GH thought that 'restricted access' or similar wording would do.</p>	<p>MF to look into boiler problem.</p> <p>MF to check.</p> <p>MF to talk to Steve Onions to do.</p> <p>GH to speak to HS (bar manager)</p> <p>Committee to decide wording. GH to obtain sign.</p>	<p>GH</p> <p>MF</p> <p>GH</p> <p>GH</p> <p>MC & GH</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>By next meeting.</p>
8	<p>AOB:</p> <p>First Aid: Training is still an ongoing issue. BL had found someone to do training but cost is also an issue. Defibrillator training is particularly needed. GB to ask her village hall committee who offered their training.</p> <p>There was a discussion about health and safety but this will be deferred to another meeting. Peninsular offer H&S advice.</p>	<p>GB to ask her VH committee.</p> <p>Raise at the next meeting.</p>	<p>GB</p> <p>GH</p>	<p>ASAP</p>
9	<p>Next Meeting date:</p> <p>Thursday November 20th at 6.30 pm.</p>			

HLTC Secretary